

CollPlant Biotechnologies is developing technologies in the fields of regenerative medicine, 3D bioprinting of tissues and organs and medical aesthetics. We are looking for a Procurement and Export/Import specialist, to join our site in Rehovot. Reporting directly to the VP of Operations.

Key Responsibilities

- ✓ Coordination of purchasing activities with focus on Cost, Delivery and Quality
- ✓ ERP focal point for purchasing: Leading requisition to order process including goods receive and invoices. Familiarity with 'Priority' is a must.
- ✓ Handling all export/import needs end-to-end including Various types of shipments (Temperature control etc.), Obtaining permits for import (Ministry of health / Standard institute as needed), insurance and coordination.
- ✓ Sales operation and support end-to-end: issuing price quotations, sales orders and managing customer interactions

Education and experience requirements

- Relevant BA degree
- Experience in Purchasing: Course or formal training in the field of procurement
- Certified in the field of export-import and international trade with an emphasis on Medical Device.
- Knowledge of MS Office and relevant purchasing management software. Priority experience – a significant advantage.

Skills and Abilities

- Advantage to Pharma/Medical device background
- Good English
- Operational and analysis skills with attention to details
- Ability to work within a team environment and meet targets under pressure.
- Ability to process and assess information quickly.
- Have good creative ability and a problem-solving mindset.
- Good intra-personal relationship with high communication ability. Please send your CV in the attached link https://wkf.ms/3LcuQSP

